

# Website collecting by the State Library of NSW including Pandora

Brendan Somes and Boris Nazarov

12 March 2024



STATE LIBRARY®  
NEW SOUTH WALES

# Legislation – Library Act 1939

- Establishment legislation for the Library
- Updated in 2019 to enable deposit of digital publications as well as print publications
- Previously Copyright Act 1879 only supported print legal deposit



# Legislation – Library Act 1939

- <https://legislation.nsw.gov.au/view/html/inforce/current/act-1939-040#pt.3A>
- To enable website collecting have section

*Collection of freely available relevant library material*



# Legislation – NSW Government Publications

- C2022-02 Deposit of New South Wales Government Publications requires deposit of print and digital publications.
- Released March 2022 replacing 2000 Premier's Memorandum



# Legislation – NSW Government Publications

- Treasury issued in August 2023
- [TPG23-10 Annual Reporting Requirements](#)
- This addresses the deposit of NSW Government Annual Reports
- Replaced M2013-09 Production Costs of Annual Reports



# Legislation – Australian Government Publications

- Commonwealth Library Deposit and Free Issue Schemes
- Requirements for deposit of Australian Government print and digital publications



# Collecting Policies

- Collection Development Policy
- [https://www.sl.nsw.gov.au/sites/default/files/collection\\_development\\_policy.pdf](https://www.sl.nsw.gov.au/sites/default/files/collection_development_policy.pdf)
- *Materials published in New South Wales are collected under the legal and government deposit provisions of the Library Amendment Act 2019 (NSW), the Circular C2022-02 Deposit of New South Wales Government Publications and the Premier's Memorandum M2013-09 Production Costs of Annual Reports.*



# Collecting Digital Publications - NED

- NED is National edeposit service
- Established 2019 by the National, State and Territory Libraries of Australia
- Enables publisher to deposit electronic books, serials, maps and sheet music
- [www.ned.gov.au](http://www.ned.gov.au)





# Collecting Digital Publications – Archive-It

- Archive-It is an Internet Archive tool the Library uses to collect lots of websites all at once – for example – nsw.gov.au domain harvests
- <https://collection.sl.nsw.gov.au/record/74VKOeJgbZp3>
- <https://www.archive-it.org/collections/4661>



# Collecting Digital Publications – Pandora

- Pandora is the website collecting tool developed by the National Library of Australia
- Use to collect individual websites
- Partners -  
<https://pandora.nla.gov.au/partners.html>



# Collecting Digital Publications – Pandora

- Australian Web Archive -  
<https://www.nla.gov.au/collections/building-our-collections/australian-web-archive>



# Collecting Digital Publications – Vizie

- Vizie is a CSIRO social media collecting tool.
- Library has been using for a number of years
- Collects social media posts from a number of platforms – Facebook, Instagram, Twitter, Reddit
- <https://socialmediaarchive.sl.nsw.gov.au/prototype/live.html>



# Collecting Digital Publications – Work Ahead

- Whole of Domain v Single Website
- .au harvest and other harvests
- Social Media
- Government Publications
- Technical challenges ...



# Introduction

- PANDORA (Preserving and Accessing Networked Documentary Resources of Australia)
- Archiving content, not replicating functionality.





# What can PANDORA collect?

- Self-contained sites with text, images, documents, with few or no links to external sites.
- Sites that change over time  
eg annual festivals
- Collections of multiple sites around a theme/event eg elections



# Self-contained sites with text, images, documents

Search Websites  Advanced Search 

[Home](#) / [Websites](#)

Archived webpage title:  
**Royal Australian Navy Corvette Association NSW (RANCA)**

This is a list of webpage snapshots for *Royal Australian Navy Corvette Association NSW (RANCA)* as it appeared on particular dates.

**Select a particular date**

Issues (0)

**Webpage snapshots**

Browse webpage snapshots of the *Royal Australian Navy Corvette Association NSW (RANCA)* as they appeared on the following dates.

[28 Feb 2023](#)


[Additional webpage snapshot dates may be available from the view snapshot screen](#)

[The live webpage may provide more current information](#)  
[View catalogue record in Trove](#)  
[Copyright information](#)





# RANCA


Filter  [Advanced Search](#)

**TROVE** ABOUT HELP

Corvettes in WWII. Facts and personal stories

**RANCA NSW**

[HOME](#) [ABOUT](#) [Corvettes & other stories](#) [THE SHIPS](#) [More...](#)



Webpage sr  
URL: <https://ecnnaint.wixsite.com/ranca-nsw>




# Single sites with text, images, documents




The screenshot shows a search result on the Trove website. At the top, there is a search bar with the text "Search Websites" and a magnifying glass icon, followed by "Advanced Search" and the Trove logo. Below the search bar, there is a breadcrumb trail: "Home / Websites". The main content area displays the archived webpage title: "Synthetics: Aspects of the history of Electronic Art in Australia". Below the title, a subtitle reads: "This is a list of webpage snapshots for Synthetics: Aspects of the history of Electronic Art in Australia as it appeared on particular dates." A section titled "Select a particular date" contains two buttons: "Issues (0)" and "Webpage snapshots (1)", with a "Search within" button to the right. Below this, the section "Webpage snapshots" is displayed, with the text: "Browse webpage snapshots of the Synthetics: Aspects of the history of Electronic Art in Australia as they appeared on the following dates." A single date, "05 Mar 2024", is listed. At the bottom of the section, there are three links: "Additional webpage snapshot dates may be available from the view snapshot screen", "The live webpage may provide more current information", "View catalogue record in Trove", and "Copyright information".



# Synthetics

Filter  Advanced Search

**TROVE** ABOUT HELP NEWS PARTN



## Synthetics


### Aspects of the history of Electronic Art in Australia

*In which I discuss many of the technologies and conceptual constructs upon which contemporary electronic art is based:*

- Early computing and computer graphics.*
- The history of electronic art and video art in Australia.*
- Restoration and archiving of video art.*

Webpage snapshot captur

# Sites that change over time (2024)

Filter  Advanced Search

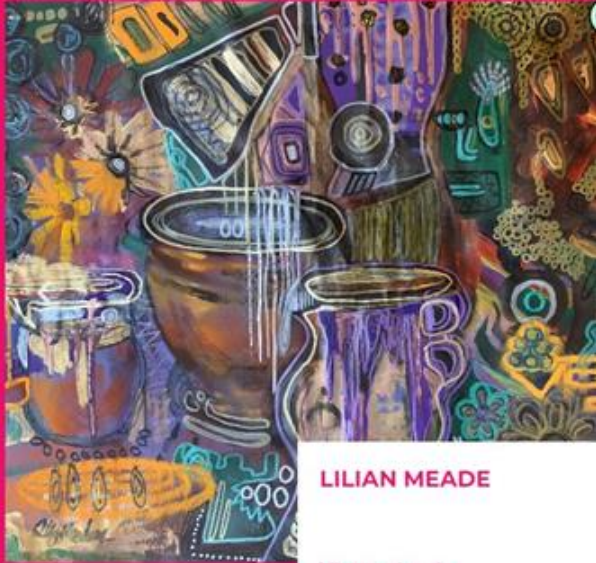
**TROVE**

ABOUT HELP NEWS PART

# RIVER OF ART FESTIVAL

Blend arts & awe every Spring in the beating heart of the South Coast – Eurobodalla!  
Discover more than 100 events over 10 days & 100 kilometres of inspiring coastline.  
The River of Art Festival will be back in 2024.  
20-29 SEPTEMBER 2024

Subscribe for Festival Updates >

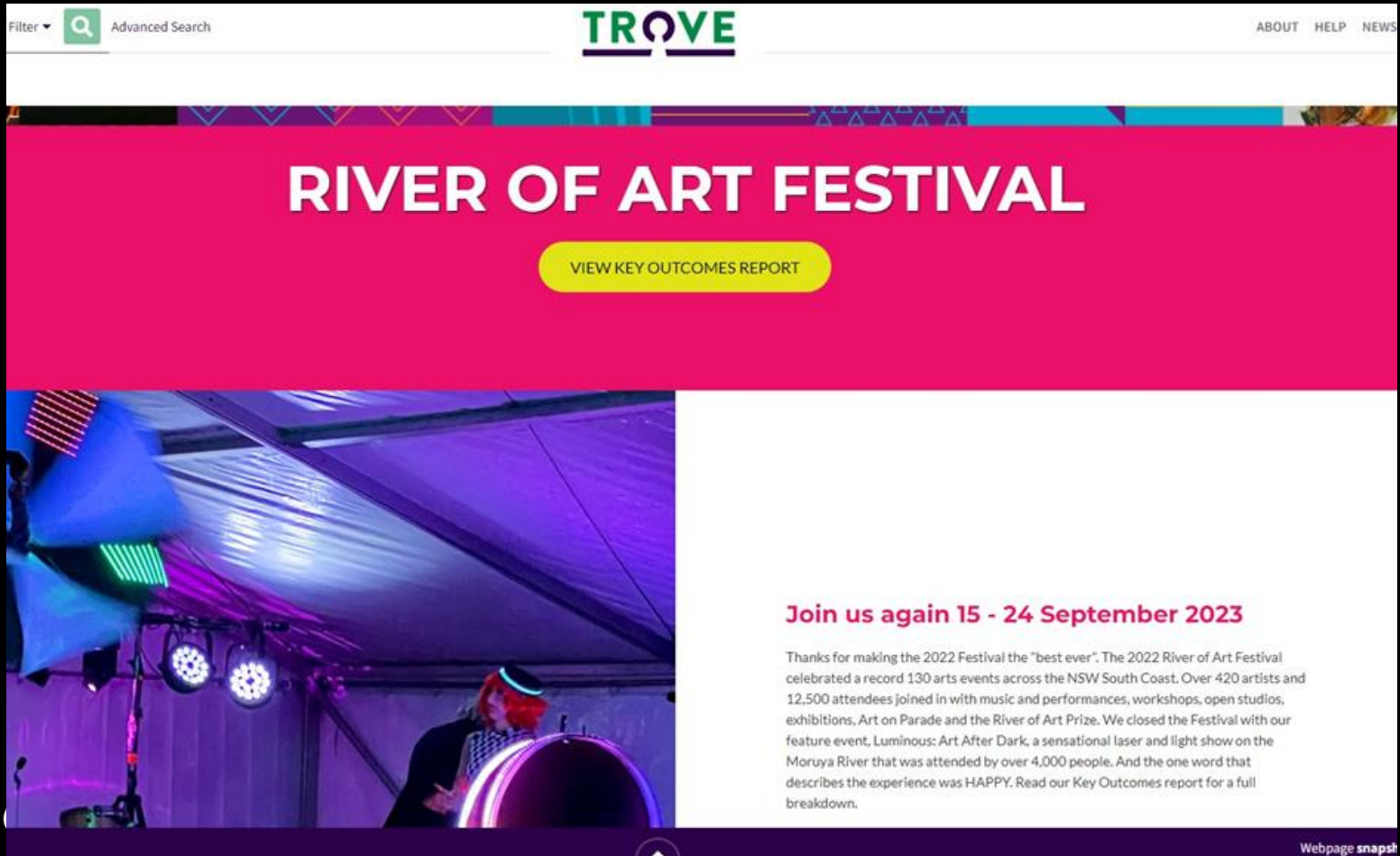



**LILIAN MEADE**

[View artist >](#)

Featured Art Directory Artists

# Eurobodalla River of Art Festival (2023)




Filter  Advanced Search

**TROVE**

ABOUT HELP NEWS

## RIVER OF ART FESTIVAL

[VIEW KEY OUTCOMES REPORT](#)

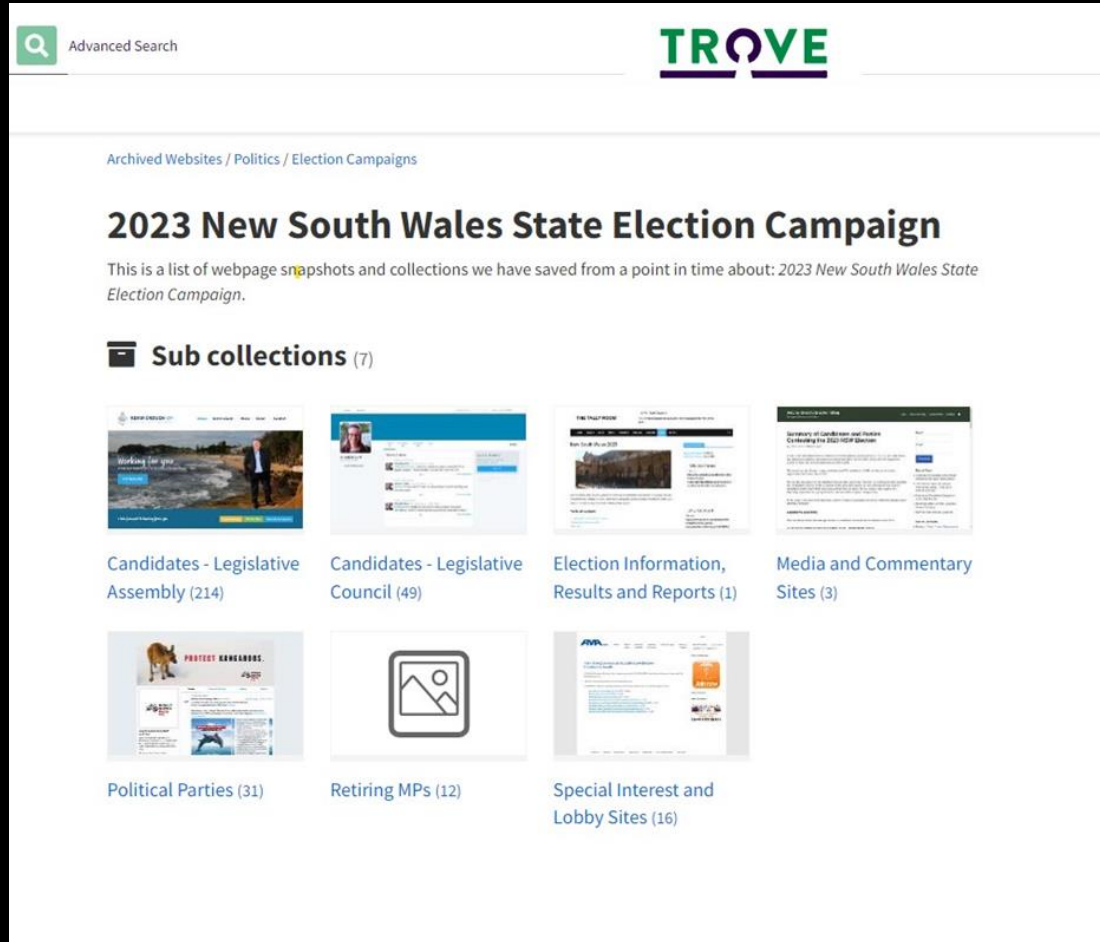


**Join us again 15 - 24 September 2023**

Thanks for making the 2022 Festival the "best ever". The 2022 River of Art Festival celebrated a record 130 arts events across the NSW South Coast. Over 420 artists and 12,500 attendees joined in with music and performances, workshops, open studios, exhibitions, Art on Parade and the River of Art Prize. We closed the Festival with our feature event, Luminous: Art After Dark, a sensational laser and light show on the Moruya River that was attended by over 4,000 people. And the one word that describes the experience was HAPPY. Read our Key Outcomes report for a full breakdown.

Webpage **snapsht**

# Collections of multiple sites



Advanced Search








**TROVE**

Archived Websites / Politics / Election Campaigns

## 2023 New South Wales State Election Campaign

This is a list of webpage snapshots and collections we have saved from a point in time about: *2023 New South Wales State Election Campaign*.

**Sub collections (7)**

-   
Candidates - Legislative Assembly (214)
-   
Candidates - Legislative Council (49)
-   
Election Information, Results and Reports (1)
-   
Media and Commentary Sites (3)
-   
Political Parties (31)
-   
Retiring MPs (12)
-   
Special Interest and Lobby Sites (16)

# Candidate website / Lee Howe

The screenshot shows the top portion of a website. At the top left, there is a search bar with a magnifying glass icon and the text "Advanced Search". In the center, the "TROVE" logo is displayed in green and purple. At the top right, the words "ABOUT" and "HELP" are visible. Below the header, a navigation bar contains the text "VOTE LEE IN '23" on the left, followed by a series of links: "Get Involved", "Campaign Trail", "Media", "Get In Touch", "About Lee", "Policies", "Volunteers", and "T-Shirts". A prominent orange "DONATE" button is located on the right side of this navigation bar. The main content area has a large orange background. On the left side of this area, the text "CHIP IN TODAY" is written in large white letters, with the subtext "We can't do this without your support!" below it. A white "DONATE" button is centered under this text. On the right side of the orange area, there is a white graphic of a house outline. Inside the house, the text reads "VOTE 1 homes FIRST for the Legislative Council".

# Candidate website / Lee Howe

The screenshot shows the top portion of a campaign website. At the top left, there is a 'Filter' dropdown and an 'Advanced Search' button with a magnifying glass icon. The 'TROVE' logo is centered at the top. On the top right, there is an 'ABOUT' link. Below the navigation bar, the text 'VOTE LEE IN '23' is displayed in orange. A horizontal menu contains links for 'Get Involved', 'Campaign Trail', 'Media', 'Get In Touch', 'About Lee', 'Policies', 'Volunteers', and 'T-Shirts', followed by an orange 'DONATE' button. The main content area features a large heading 'Hi, my name's Lee Howe' on the left. To the right, there are three paragraphs of text. The first paragraph states: 'It's a national emergency and a national disgrace.' The second paragraph states: 'And I'm also passionately committed to finding solutions to this crisis and working towards a more **fair and equitable society for all Australians**.' The third paragraph states: 'I believe that every person in NSW, every person in Australia, irrespective of ethnicity, nationality, religion, age, gender, sexual orientation, or ableness should have access to **safe, suitable and affordable housing**.' The fourth paragraph states: 'If you believe this too, then please join me. Together, we can work towards a fairer, brighter future for all in NSW and Australia.' At the bottom of the page, a purple banner contains the text 'ONLY 0%' and an upward-pointing arrow icon.

Filter Advanced Search

**TROVE**

ABOUT

**VOTE LEE IN '23**

[Get Involved](#) [Campaign Trail](#) [Media](#) [Get In Touch](#) [About Lee](#) [Policies](#) [Volunteers](#) [T-Shirts](#) [DONATE](#)

## Hi, my name's Lee Howe

It's a national emergency and a national disgrace.

And I'm also passionately committed to finding solutions to this crisis and working towards a more **fair and equitable society for all Australians**.

I believe that every person in NSW, every person in Australia, irrespective of ethnicity, nationality, religion, age, gender, sexual orientation, or ableness should have access to **safe, suitable and affordable housing**.

If you believe this too, then please join me. Together, we can work towards a fairer, brighter future for all in NSW and Australia.

ONLY 0%



# Taylor Swift

Advanced Search **TROVE**


---

Archived Websites / Arts / Music


## Taylor Swift Eras Tour Australia

This is a list of webpage snapshots and collections we have saved from a point in time about: *Taylor Swift Eras Tour Australia*.


**Sub collections** (3)



Melbourne (9)

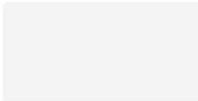


Perth (5)



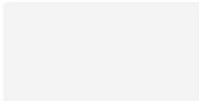
Sydney (33)

**Webpage snapshots** (7) [Filter these snapshots...](#)



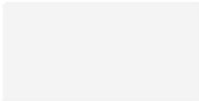
Discover the Excitement of Taylor Swift in Australia!

<https://hellokidsfun.com/discover-the-excitement-of-taylor-swift-in-australia/>



It's Taylor Swift's Era and We're All Just Living In It

<https://au.rollingstone.com/music/music-live-reviews/taylor-swift-eras-tour-australia-review-55811/>



Swiftposium 2024: An academic conference on Taylor Swift

<https://swiftposium2024.com/>



# Taylor Swift / Sydney


Advanced Search

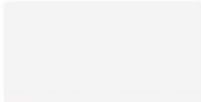
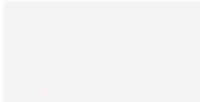
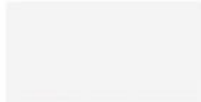
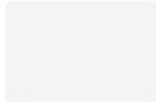
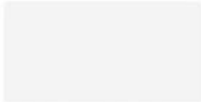
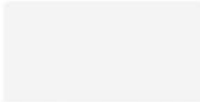
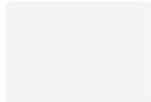
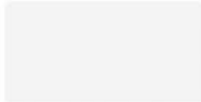
**TROVE**

Archived Websites / Arts / Music / Taylor Swift Eras Tour Australia

## Sydney



This is a list of webpage snapshots and collections we have saved from a point in time about: *Sydney*.

 **Webpage snapshots** (33) [Filter these snapshots...](#)

 <p>All The Swiftie Events On In Sydney For The Eras Tour (Eat Drink Play)</p> <p><a href="https://eatdrinkplay.com/sydney/taylor-swift-events-sydney/">https://eatdrinkplay.com/sydney/taylor-swift-events-sydney/</a></p>	 <p>Club Eras : a Taylor Swift Club Night for The Gays / Poof Doof Sydney</p> <p><a href="https://poofdoof.com/poof-doof-sydney-saturday-24th-february-2024/">https://poofdoof.com/poof-doof-sydney-saturday-24th-february-2024/</a></p>	 <p>How Taylor Swift fans prove their love for the pop icon / The University of Sydney</p> <p><a href="https://www.sydney.edu.au/news-opinion/news/2023/06/30/how-taylor-swift-fans-prove-their-love-for-the-pop-icon-.html">https://www.sydney.edu.au/news-opinion/news/2023/06/30/how-taylor-swift-fans-prove-their-love-for-the-pop-icon-.html</a></p>	 <p>Pellegrino 2000</p> <p><a href="https://pellegrino2000.com/">https://pellegrino2000.com/</a></p>
 <p>Sing Taylor Swift! Swiftie audience singalong / The Gasoline Pony, Marrickville</p> <p><a href="https://www.trybooking.com/events/landing/1165842">https://www.trybooking.com/events/landing/1165842</a></p>	 <p>Swifties On Tour - Sydney   Urban List Sydney</p> <p><a href="https://www.theurbanlist.com/sydney/swifties-on-tour">https://www.theurbanlist.com/sydney/swifties-on-tour</a></p>	 <p>Sydney Zoo</p> <p><a href="http://www.thezoo.sydney/">http://www.thezoo.sydney/</a></p>	 <p>Taylor Swift : Eras The Cruise Tickets, Campbells Cove Pontoon, The Rocks</p> <p><a href="https://www.trybooking.com/events/landing/1164644">https://www.trybooking.com/events/landing/1164644</a></p>

### Partner organisations

These webpages were selected for preservation by:

-  **State Library of New South Wales**
-  **National Library of Australia**




# What PANDORA has issues collecting or not suitable for collecting

- Single PDFs (-> NED)
- Websites that use search functionality to locate webpages
- Social media, no Facebook, Instagram, Twitter (now X)
- Some videos, hosted videos possibly, but not linked videos eg Youtube
- Some commercial news sites eg news.com.au will block harvesting
- Paywalled or sites requiring logins.



# Parry's Cove / Residential Development (site with multiple PDFs)


Filter  Advanced Search

**TROVE**

ABOUT HELP

Home

Riverside Residential Development (Parry's Cove), Tea Gardens | NSW - EPBC ref: 2013/7051




*PARRY'S COVE*  
Tea Gardens

Public Exhibition Documents

Webpage 1

URL: [https://ww2.sheargoldgroup.com/riverside\\_1](https://ww2.sheargoldgroup.com/riverside_1)

# Single PDFs (-> NED)

Filter  Advanced Search

**TROVE**

ABOUT HELP NEWS PARTNERS SIGN UP

mental\_Assessment\_Vol\_1B\_Annexures\_A\_to\_Q2\_compres.pdf 1 / 532 68%



ADJACENT RURAL RESERVE AT TEA GARDENS

WILDLIFE MOVEMENT CORRIDOR

RECREATIONAL LOT DEVELOPMENT (APPROX 148 LOTS)

PROPOSED BOAT BERTH BOAT WASHING WITH DIRECT ACCESS TO BRILL LANE

FOUR-BRANCH CLUBHOUSE FACILITIES ASSOCIATED LOW RISE TOWN HOUSE ACCOMMODATION (APPROX 181)

LOW DENSITY LODGE HOUSES (APPROX 100) ASSOCIATED CLUBHOUSE FACILITIES (APPROX 48)

WILDLIFE MOVEMENT CORRIDOR

COMMUNITY PARK INCORPORATING GAZEBOS, WALKING TRAILS ETC

EXISTING TIG ZONE WETLAND

EXISTING TIG WETLAND BUFFER ZONE

PROPOSED HOME-BASED BUSINESS PRECINCT (APPROX 16 HOUSES) BUSINESS SUPPORT CLUBHOUSE

PUBLIC RESERVE / WALKING TRAILS

EXISTING DETENTION & WATER QUALITY LAKE

EXISTING DRAIN TO BRILL RIVER

EXISTING RESIDENTIAL DEVELOPMENT

400 LANE AREA FOR WATER DETENTION & QUALITY MANAGEMENT

EXISTING AREAS TO LAKE FRONTAGE

BRILL LANE

BRILL RIVER

BRILL RIVER

NO.	REVISION	DATE	BY
1	PROPOSED CONCEPT PLAN		

LOCATION: TEA GARDENS

CLIENT: CRIGHTON PROPERTIES PTY. LTD.

DESIGNER: CRIGHTON PROPERTIES PTY. LTD.


CONCEPT MASTER PLAN - MAY 2006

SCALE: 1:1000 (SIT) 1:500 (PLAN)


PROJECT NO: RIVERSIDE PDA 01 A

DEVELOPER: CRIGHTON PROPERTIES PTY. LTD. 1000 BRILL LANE, BRILL, NSW 2126

CONSULTANT: CRIGHTON PROPERTIES PTY. LTD. 1000 BRILL LANE, BRILL, NSW 2126



DEVELOPERS OF SUPERIOR RESIDENTIAL ESTATES

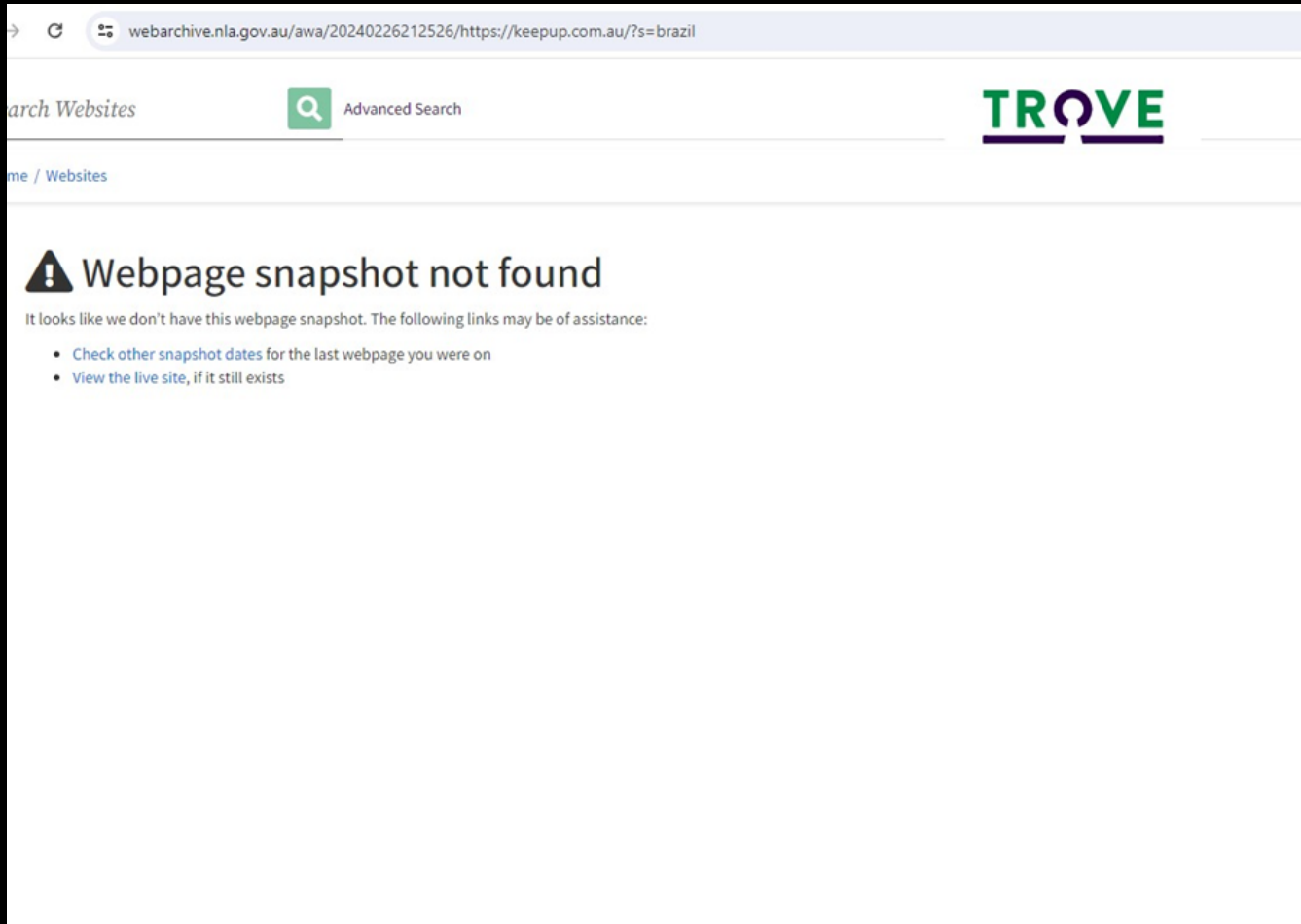


robertsday

# Websites with search boxes

The screenshot shows the top navigation bar of the keepup.com.au website. It includes an 'Advanced Search' link with a magnifying glass icon, the 'TROVE' logo, and links for 'ABOUT' and 'HELP'. Below this is a secondary navigation bar with the '[KEEPUP.]' logo and menu items: 'LATEST', 'VIDEOS', 'A-LEAGUES', 'AUSSIES ABROAD', 'MATILDAS', 'SOCCEROOS', 'MORE', 'FANTASY & TIPPING', 'ALEAGUES.COM.AU', and 'MY ACCOUNT'. A search bar is centered below the navigation, containing the text 'brazil'. The main content area features a 'TRENDING STORIES' section. On the left is a large blue graphic with the '[KEEPUP.]' logo. To its right are six article cards, each with a thumbnail image, a title, and a date. The first article is 'KEEPUP to shut down on March 1: Thank you and goodbye' (3 WEEKS AGO). The other articles include 'Socceroos book spot in Asian Cup knockout phase' (1 MONTH AGO - ASIAN CUP), 'Matildas stars to go head-to-head in FA Cup blockbuster' (1 MONTH AGO), ''Bitterweet' timing won't stop Burgess's step up - 'It's a special place to be'' (1 MONTH AGO), 'Ange Postecoglou's Tottenham make history in draw with Manchester United' (1 MONTH AGO - PREMIER LEAGUE), 'Sam Kerr earns second FIFA FIFPro World 11 selection: 'Hugely special'' (1 MONTH AGO - WOMEN'S SUPER LEAGUE), and 'Matildas goalkeeper provides assist as fellow Aussie makes debut against FA Cup holders' (1 MONTH AGO). At the bottom of the page, there is a purple bar with a white arrow icon pointing up, the text 'Webpage screenshot', and the URL 'URL: https://keepup.com.au/'.


# KeepUp




# Twitter (via Nitter), no longer working since July 2023.

Advanced Search

TROVE





Tweets   Tweets & Replies   Media   Search

 **Ben Franklin** @BenFranklinNats   Mar 22, 2023 · 8:21 AM UTC

What a day when Josh Booyens for Ballina and I visited the fantastic Byron Bay Crusaders JRUCF! 🍌

This club was established by dedicated parents and rugby union fans to help develop the skill of young up and coming footy players in the region 🍌



**Ben Franklin** @BenFranklinNats  
Minister for Aboriginal Affairs, the Arts, Tourism and Regional Youth Authorised by B. Franklin, 6 Macquarie Street





# PANDORA – Basic Workflow

- Selection
- PANDAS (PANDORA Digital Archiving System)
- Scheduling (daily, weekly, monthly etc...) options
- Quality checking eg images and links etc...
- Available in Trove
- Libraries Australia (links back to PANDAS)
- SLNSW catalogue




# PANDORA – How to find in Trove

- Search with URL
- Search with keywords



# With URL

https://cecopaint.wixsite.com/ranca-nsw 

Advanced Search ▼

<b>NEWSPAPERS &amp; GAZETTES</b>	No results
<b>MAGAZINES &amp; NEWSLETTERS</b>	No results
<b>IMAGES, MAPS &amp; ARTEFACTS</b>	No results
<b>RESEARCH &amp; REPORTS</b>	No results
<b>BOOKS &amp; LIBRARIES</b>	No results
<b>DIARIES, LETTERS &amp; ARCHIVES</b>	No results
<b>MUSIC, AUDIO &amp; VIDEO</b>	No results
<b>PEOPLE &amp; ORGANISATIONS</b>	No results
<b>WEBSITES</b>	Click the search button below to load results

Search websites for https://cecopaint.wixsite.com/ranca-nsw

# With keyword

[JMLA-Projects](#)  
HTML snapshot Thursday 16 February 2017  
<http://jmla.com.au/proj-ranca.html>  
6 results from [jmla.com.au](#)

---

[" Raft It "](#)  
HTML snapshot Sunday 04 March 2001  
... The River The Map The Photos The Contact Home What Is **Ranca** Adventure Club? **RANCA** Adventure club ... and canyon guides. So as you can see **RANCA** caters for a very broad activity base. What Do We Do? When its all said ...  
<http://www.raftit.com.au/ranca.html>  
16 results from [raftit.com.au](#)

---

<https://cecopaint.wixsite.com/ranca-nsw/hmas-wollongong>  
HTML snapshot Tuesday 28 February 2023  
<https://cecopaint.wixsite.com/ranca-nsw/hmas-wollongong>  
74 results from [wixsite.com](#)

---

[Internation Racing Tours — Ambassador Travel Services](#)  
HTML snapshot Monday 31 October 2022  
<https://ambassadortravel.com.au/general-non-tour-photos?itemId=exu26n8xpn0kbp85qhryf8qu72sm9f-nx3fw-8wksl-2axnn-d2wfb-ranca-pt7bg>  
3 results from [ambassadortravel.com.au](#)

---

[Entree Kibbles: Up Close with the Deer @ Kampung Cai Ranca Upas \[Ciwidey,](#)



# PANDORA – How to find in SLNSW Catalogue

- Search with URL
- Search with keywords
- Link to Trove in SLNSW catalogue record



# SLNSW search

The screenshot displays the SLNSW search interface. At the top, there are navigation tabs for 'Catalogue' and 'Digital collections', and a 'FEEDBACK' link. The main heading is 'Search the collection'. A search bar contains the text 'https://cecopaint.wixsite.com/ranca-nsw' and a 'CLEAR X' button. A 'SEARCH' button is partially visible on the right. Below the search bar, there are navigation controls: '< PREVIOUS | NEXT >', 'SORT BY' (dropdown), and '20 PER PA...' (dropdown). A selection bar shows '0 records selected' and '1 results | SAVE THIS SEARCH +'. The search results list one item: 'RANCA NSW / Erica Walker.' under the category 'JOURNALS'. The author is 'Walker, Erica (Secretary of RANCA NSW)' and the publisher is '[Sydney, N.S.W.] : RANCA NSW, 2023'. There is a 'VIEW ONLINE' button with an external link icon and a help icon. A 'PREVIEW RECORD' button is at the bottom right of the result card. On the right side, there is a 'Refine your search' sidebar with categories: ACCESS (with 'Online' checked), FORMAT, AUTHOR / CREATOR, SUBJECT, LANGUAGE, and DATES.

# SLNSW catalogue record

Alternative Titles

Full title  
RANCA NSW / Erica Walker.

Authors, Artists and Contributors

Author / Creator  
[Walker, Erica \(Secretary of RANCA NSW\)](#)

Notes

General note  
Title from home page (archived on 28/02/23).  
Publication date from first date of capture on Pandora archive: 28/02/23.

System details note  
Mode of access: Available online.

Contextual Information

Date Copyright  
©2023.

**Other version (online)**  
[Archived version](#)

---

IDENTIFIERS

Primary Identifiers

Record Identifier  
74VKabryZ7KZ

Permalink  
<https://collection.sl.nsw.gov.au/record/74VKabryZ7KZ>

[COPY LINK](#)

Other Identifiers

DDC  
359.3254

MMS ID

< Prev Back

+ ↻

How to access t

Help | Ask a Libra



# Final

- Although not all websites can be archived due to issues mentioned in previous slides, it is worth attempting as there are different gathering methods and options.
- Send any suggestions to  
**[collections@sl.nsw.gov.au](mailto:collections@sl.nsw.gov.au)**







*Mitchell  
printed books  
card catalogue*

*Also check  
the computer  
catalogues*