Agenda

NSW Public Libraries Document Delivery Meeting

7th December 2022 – 2PM – SLNSW , Dixson Meeting Room

1. Welcome and introductions

I acknowledge the Gadigal of the Eora Nation, the traditional custodians of our local area and we acknowledge their continued connection to Country. I would like to pay respect to Elders both past and present and extend that respect to all Aboriginal and Torres Strait Islander people who are present.

1. Apologies

Annette Maksum, Blacktown; John Hogan, City of Canada Bay; Brenda Finney, Singleton

1. Confirmation of [August 2022 minutes](https://wiki.libraries.nsw.gov.au/doku.php?id=minutes_1_august_2022_state_library_of_nsw_document_delivery).
2. Actions arising from previous meeting
* Recruiting Library Manager for working group
* Searching SLNSW catalogue – Zoom sessions to be schedules for end of Jan 2023.
1. State Library of NSW report
2. Multicultural Services report
3. Trove Collaborative Services Updates
* [TCS Town Hall, Nov 22nd 2022](https://www.youtube.com/watch?v=XdnnOA54BMo&list=PLadAxTVhm-UEhp8LwQJ9nkme6rU39yehm&index=10)

 While still working through results from Resource sharing survey three key themes already present:

1. **Importance of hybrid digital/physical collections** – due to factors we can’t control such as end user preference and publisher restrictions on digital material the need for a hybrid system to cover everyone is important. E.g. Public libraries-physical items mostly-borrow with ease, things not published in digital. Larger resource libraries- digital mostly.

2. **Cost –** Main driver for resource sharing behaviours. In public libraries this includes trying to minimise or cancel cost to patrons, accessing van delivery service and LADD front end. For larger resource sharing Libraries this could include interoperable software that uses own catalogue/local system and only uses LADD back-end – Smaller libraries can get priced out of options with preference to reciprocal networks.

3. **Providing a full library service to end uses takes a range of sharing networks-** everyone uses multiple networks across sectors and geographical areas. Many said need for National network is important – especially need for access to up to date and holdings in ANDB to keep process efficient and successful.

OAI-PMH daily update - data harvesting? – will be reaching out to Libraries not already on the system in the new year.

**Next steps**

* Information gathered from past 6 months will be used to work on future of resource sharing.
* Feb 2023 Trove/LA will go to market to see what platforms are available at a reasonable price point that will work for everyone, also ensuring integration with ANDB. Still looking at a national level service. Outcome of this will determine what happens next in the resource sharing space.
* Q: raise will this be in place by LADD end of life in 2024 – No concrete answer -While this is the goal no set dates of what happens after Feb. Also no set date in 2024 for LADD end.
* Q raised about massive cost increase in subscription to Trove and its massive impact on what services are available. E.g. lowest price point includes showing holdings on Trove but does not include ILL.
* Further results from TCS survey will be released early 2023
* Landscape Review results & Resource Sharing Webinars held in September available [here](https://trove.nla.gov.au/partners/partner-services/manage/resource-sharing)
* New Trove partner newsletter launching in Feb which will include information on upcoming webinars and TCS information – will initially go to partner contacts (managers)
1. ILL Van
* 2022 holiday suspension emailed Fri 2nd December. PDF also on Wiki [here](https://wiki.libraries.nsw.gov.au/doku.php?id=metropolitan_ill_van_delivery)
1. [The Wiki](https://wiki.libraries.nsw.gov.au/doku.php?id=document_delivery_working_group)
2. Libraries Australia/LADD issues
* New TC email to report issue: Moving forward tcs@nla.gov.au is the single email address for your LADD and TCS related correspondence. Please direct LADD enquiries to this email address moving forward to ensure we can continue to respond to your enquiries, as the laadminsistration@nla.gov.au is no longer being monitored.
1. Suggested topics for discussion
* Ongoing solution for Chair and secretary roles – Going forward I suggest that the roles of chair and secretary work in a similar manner to Multicultural Working Group who have the following terms of office:

[***Terms of Office***](https://wiki.libraries.nsw.gov.au/doku.php?id=terms_of_reference_multicultural)

*The terms for the Chairperson, the Secretary and the Library Managers is two years in total and will commence in November (at the AGM). These positions may not be reappointed after their two year term. Nomination forms will be sent out with the minutes prior to the Annual General Meeting in November.*

 ([example](https://forms.office.com/r/FJsVpLLeLq) nomination form)

* elists
* Reply-all: to ensure you are only replying to requestor in these instances make sure to: select "reply to all" when answering to e-list emails for book clubs books requests. THEN REMOVE the e-list email address AT THE TOP and leave the second line email which is for the person who has sent the request. Noting if unable to supply no need to respond.
* Hard2find vs ill: There has been some
* Holding location list in LADD – reinstating drop-down list of holding locations when placing requests.
1. General business
* Online meetings – AGM?
* Victorian Libraries and Australia Post
1. Next meetings:

**2023**

Monday 6th February 2023, 2-5pm – **Potentially online?**

Monday 1st May 2023, 2-5pm

Monday 7th August 2023, 2-5pm – Online

 Monday 4th December 2023, 2-5pm