**Minutes LADD Meeting 10 August 2015**

**Chair** RosStrangeWarringah

**Secretary** Sue Hamling Gosford

**Attendees**

Ma Yee Yee Myint Bankstown

Neri Kinsella City of Sydney

Kristin Ovidi Sutherland

Ann Waldeback Maitland

Anita Smith Lake Macquarie

Matt Mincoff Warringah

Fujing Zharo Ku-ring-gai

Mark Ross Ryde

John Hogan City of Canada Bay

Rukhshana Hossain Mosman Library

Sally Lee Willoughby

Bernadette Lennon Auburn

Kristine Campos Hawkesbury

Teresita Quinones Waverley

Jan Russo Liverpool

Ania Milczarczyk Campbelltown

Jennifer Little Parramatta

Diane Parkin Hornsby

Rachael Pender Holroyd

Suzie Lowy Randwick

Maria Weimers State Library

Abby Dawson State Library

Mayer Wu Canterbury

Murray Boothman Strathfield

**Apologies**

Annie Persign (Kogarah)

Stephenie King (Cessnock

Anne Nevins (Berrigan)

Savitri Newman (Pittwater)

Nga Vu (Fairfield)

Annette Maksumn (Blacktown)

Lorraine Rawson (Great Lakes)

Huong Tran (Lane Cove)

Garret Jackson (Hurstville)

Deborah Malcolm (Stanton)

**Confirmation of 4 May 2015 meeting**

Anne Waldeback (Maitland)

Seconded - Neri Kinsella (City of Sydney)

**and matter arising**

It has been confirmed that Marrickville, Botany and Ashfield are still charging for ILLs.

**State library of New South Wales report** Maria Weimers

A new library system is being implemented and will be up and running soon.

It has been confirmed that a newly introduced loan period of eight week with no renewal for State Library ILLs. The system will not allow a choice between 8 weeks no renewal or 4 weeks and a renewal.

**Multicultural services report** Abby Dawson

Cassettes will be gone in a few months

New languages are purchased as required. Each library can put forward a suggestion for a new language with the population representing 2% or slightly less.

Most popular language was French, Spanish, Italian, and German. Least used was Slovak languages.

Hornsby is the largest user of the multicultural service.

**ILL Van service report** Abby Dawson

A review of pricing of the van service and Toll will be continuing the service so no changes.

**The Wiki**

[**https://sites.google.com/site/interlibraryloansnsw/home**](https://sites.google.com/site/interlibraryloansnsw/home)

Good for use of suspended libraries links to catalogues and the minutes of the meetings.

**Libraries Australia/ladd issues**

When an item becomes overdue it doesn’t automatically send an email prompt to the borrower.

Ann (Maitland) asked “what happens to the record on work queue, when the item has been set to overdue”. I have emailed LA RSref73026 and was helped by Anne-Marie.

A At the moment when an item is actioned OVERDUE it falls into SHIPPED in the work queue but can only be found by entering title/author in the REQUEST box.

From this query LA are going to add, with the next upgrade, two new option in the WORK QUEUE which will be OVERDUE DATE PAST and OVERDUE ACTIONED.

Please check in returned books in LADD.

**QULAG Meeting** Jan Russo

Q Standard print being supplied for a LP request –

A The consensus was to put item to non supply but put a note that you have large print

Q Was it not once good resource sharing etiquette to provide return address labels?

 A Please include return address labels, self adhesive if possible, with lent items.

Q Please do not use sticky tape on books belonging to other Libraries!

 A If you have to use sticky tape please clean it off before you return the items

Please don’t use staples on parcels unless your post office requests it. It is dangerous.

**EBook interblending**

Deborah Malcolm (Stanton) Unfortunately Deborah was unable to attend this meeting

End user only for electronic books.

The format of an item has to be the same at the end as what the item began as. For example a scanned journal article has to be printed to give to the customer or an electronically resourced article can be passed on by email to the customer and printed once only.

This does not apply to the NSW State Library items, they can all be printed

**General business**

December meeting Waverly Library – December 7th 2015.

Lunch will be provided by Waverley Council 12:00 at Waverley Library followed by the meeting at 2:00 pm. Reminders for numbers and dietary requirements will be called for closer to the time.

Hornsby Library will be live Spydus 10 on 18 August please email Diane only if Hornsby is the only holder of the item you need.

Parramatta will be closed till Mon 17th August as it is moving to temporary premises 3-5 years whilst a new library is being built.

**Next meeting**

Waverly Library – December 7th 2015